

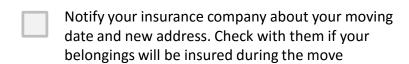
5 weeks before moving date

Book your rental vehicle with Hireace by calling 0800 001122 or online at www.hireace.co.nz
Notify your landlord about your moving date
If relocating to a new town give notice to your employer, club and school
Start considering what you would like to get rid of Moving time is the best time to check for unwanted items that are only taking up space. Do a garage sale, donate or send to recycle

4 weeks before moving date

Buy or collect packing boxes. Hireace has special prices for boxes. Enquire today
If you need to leave some of your belongings in a storage facility now is the time to book
Notify your facility providers, internet, TV, bank and NZ Post about your new address. An easy way to do this is to use www.moovme.co.nz
If you are moving long distance get your vehicle serviced to avoid any surprises on the way. You can hook a service with www glennarkmotors co nz

3 weeks before moving date









www.hireace.co.nz 0800 00 11 22



If moving long distance book accommodation for the night if necessary
Hire a babysitter or ask a friend to look after your kids on the moving day
Start reducing the quantity of food you buy
Contact your electricity provider to book new house power connection
Contact phone/internet company to book new house connection
Book a cleaning company to clean the house you are leaving
Start packing. Write on each box the content inside for easy unpacking



Organize mail redirect with NZ Post
Organize PO Box and safety deposit box to be transferred to nearby location
Return library books
Book final house inspection with agent or landlord
Cancel or transfer your gym membership
Invite friends for a farewell party
Ask friends to help with move

1 week before moving date

Start using frozen food and defrost freezer
Collect the new house keys and garage remotes. Check with landlord about alarm code and specia instructions







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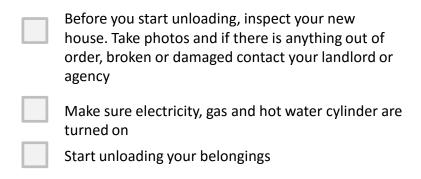


Start disassembling furniture items and beds
Organize dishwasher to be disconnected
Organize for special documents to be kept in a specific place including phones, car and house keys
Do the final laundry and disconnect washing machine

On moving day

Pick up your vehicle from Hireace depot
Start loading vehicle with your belongings
Finish any cleaning needed and remove all rubbish
Do a final check to see that everything that belongs to you is packed in your Hireace vehicle
When using a cleaning company make sure a key is left for them if you are not there
Do a final meter reading for your electricity/gas. Take a photo for future reference
Make sure all the lights are switched off and windows and doors are locked before you leave
When moving long distance make sure you take breaks, rest, eat and drink

At your new place









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If you are concerned about your door locks request they to be replaced by your landlord or agency
Take your time and start unpacking
Before returning the vehicle to the Hireace depot make sure all of your belongings have been removed from the Hireace vehicle Take a walk around the block to get familiar with your new neighbourhood
Introduce yourself to neighbours
Ensure all mail correspondences has been directed to your new address
Notes:







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